

## Job Posting – Indigenous Relations Manager

**Date of Posting:** November 15, 2021

**Type of Position:** Full time position, reporting to the Director of Programs

**About the Jane Goodall Institute of Canada:** The Jane Goodall Institute of Canada (JGI) is part of a global conservation organization that supports wildlife protection, environmental education and community-centred conservation in Senegal, Uganda, DR Congo, Tanzania, and Republic of the Congo. In Canada, the Institute is focused on mobilizing movements and youth engagement around the convergence of three crises: climate change, biodiversity loss and environmental inequity, while centering Indigenous perspectives in our work.

Partnerships are at the core of our community building, using an Ethical Space approach to honour Indigenous ways of knowing. JGI has been working with local partners and youth on an initiative called “Uncovering Common Ground” to create space for sharing perspectives on decolonization, breaking down barriers to reconciliation and supporting youth-led actions to address community needs. Throughout the journey, JGI has been applying lessons learned and best practices to be a better ally in collaborating with Indigenous partners.

**Objectives:** The Indigenous Relations Manager is part of the Programs Team. The main roles for this position include:

- Build relations with Indigenous communities, Nations and Indigenous-led organizations in traditional, formal and informal spaces
- Support JGI Canada to integrate Indigenous perspectives across departments
- Amplify youth and partners in their decolonization and reconciliation work
- Participate in external forums and events related to JGI Canada’s strategic focus on decolonization and reconciliation
- Bridge the work of JGI and Indigenous-led partners through the lens of “Ethical Space”, including conservation through the lens of treaty rights and Indigenous Protected Conservation Areas (IPCA)
- Manage projects as assigned to deliver expected outcomes based on agreements

### Job Specific Responsibilities:

#### Relationship Management

- Maintain regular communications with existing partners
- Attend events and ceremonies as applicable to engage with new and existing partners
- Develop and nurture relationships with Indigenous communities, Nations and Indigenous-led organizations

### **Program & Funding Development**

- Co-create new sustainability initiatives with partners based on “Ethical Space” approach
- Identify funding opportunities that are aligned to partners’ needs and JGI Canada’s strategic focus on the 3 crises: climate change; biodiversity loss; environmental inequity
- Support application process for new funding opportunities in collaboration with Fund Development and Program staff
- Support fundraising and development team in tracking resources available for Indigenous-focused initiatives

### **Project Management**

- Collect project-level data
- Prepare narrative reports
- Manage budgets, expenditures and financial controls
- Ensure agreements and contracts meet compliance requirements
- Support the development of partner’s workplans and tracking project progress

### **Communication & Collaboration**

- Inform JGI Canada on Indigenous worldviews within the organization that supports decolonization and reconciliation
- Identify opportunities for collaboration with like-minded organizations to further the strategic direction of JGI Canada
- Represent JGI Canada in relevant platforms and events
- Support the development of guidelines for potential partnerships with diverse stakeholders (private, public and civil society) using the lens of Indigenous perspectives and decolonization

### **Desired skills and qualifications:**

- Lived experience informed by Indigenous perspectives; preference will be given to candidates with lived or work experience with Indigenous communities
- Proven ability in building partnerships and collaborating with Indigenous communities and Indigenous-led organizations
- Knowledge of decolonization and reconciliation / Indigenous sovereignty
- Knowledge of diverse Indigenous governance structures, traditions and protocols
- Excellent communication and interpersonal skills
- Experience managing projects and working with funders is an asset
- Knowledge of Indigenous Protected Conservation Areas is an asset
- Experience working with youth-focused programs is an asset
- Ability to travel within Canada

When you join JGI Canada, you are joining a committed team that is passionate about protecting wildlife and supporting communities to improve the wellbeing of animals, people and the environment. To learn more about our work, visit our website [www.janegoodall.ca](http://www.janegoodall.ca).

Interested candidates should submit a cover letter and resume to [info@janegoodall.ca](mailto:info@janegoodall.ca). Self-identifying Indigenous candidates are encouraged to apply. The deadline for application is Friday, December 24<sup>th</sup>, 2021. We thank all applicants for their interest. Only those selected for an interview will be contacted.

JGI Canada is committed to the principle of equal employment opportunity and does not discriminate on the basis of race, national or ethnic origin, religion, age, gender, sexual orientation, family status or disability. If you have a disability and would like to inquire about individualized application support, please contact us at [info@janegoodall.ca](mailto:info@janegoodall.ca).